

WOLVERHAMPTON CCG
GOVERNING BODY MEETING
11 February 2020

Agenda item 16

TITLE OF REPORT:	Summary – Primary Care Commissioning Committee – 5 November 2019 and 3 December 2019
AUTHOR(s) OF REPORT:	Sue McKie, Primary Care Commissioning Committee Chair
MANAGEMENT LEAD:	Mike Hastings, Associate Director of Operations
PURPOSE OF REPORT:	To provide the Governing Body with an update from the meetings of the Primary Care Commissioning Committee held on 5 November 2019 and 3 December 2019.
ACTION REQUIRED:	<input type="checkbox"/> Decision <input checked="" type="checkbox"/> Assurance
PUBLIC OR PRIVATE:	This Report is intended for the public domain.
KEY POINTS:	<ul style="list-style-type: none"> The Committee approved the proposal from Tettenhall Medical Practice to reduce the number of sessions provided at Wood Road Surgery from 7 to 4.
RECOMMENDATION:	The Governing Body is asked to note the progress made by the Primary Care Joint Commissioning Committee.
LINK TO BOARD ASSURANCE FRAMEWORK AIMS & OBJECTIVES:	
1. Improving the quality and safety of the services we commission	The Primary Care Commissioning Committee monitors the quality and safety of General Practice.
2. Reducing Health Inequalities in Wolverhampton	The Primary Care Commissioning Committee works with clinical groups within Primary Care to transform delivery.
3. System effectiveness delivered within our financial envelope	Primary Care issues are managed to enable Primary Care Strategy delivery.



1. BACKGROUND AND CURRENT SITUATION

- 1.1. The Primary Care Commissioning Committee met on 5 November 2019 and 3 December 2019. This report provides a summary of the issues discussed and the decisions made at those meetings.

2. PRIMARY CARE UPDATES

Primary Care Commissioning Committee – 5 November 2019 - Extraordinary Meeting

- 2.1 A series of documents were presented to an Extraordinary Committee meeting around Tettenhall Medical Practice's intentions to reduce the number of clinical sessions offered at the branch surgery at Wood Road from 7 to 4 sessions per week. In doing so, the Practice felt this would enable them to continue to provide quality primary medical services to their patient population without compromising services offered to patients local to Wood Road who have difficulties accessing the Lower Green site.
- 2.2 Following consideration of the proposal, including the views of patients from Tettenhall Medical Practice, the Committee approved the proposal to reduce the number of sessions provided at Wood Road Surgery from 7 to 4.

Primary Care Commissioning Committee – 3 December 2019

- 2.3 Quarterly Finance Report Q2 July – September 2019
- 2.3.1 The Director of Finance (WCCG), Tony Gallagher, provided a summary of the finance report for the period ending September 2019. It was noted that the delegated commissioning element of primary care was forecast to breakeven this year. An overspend of £487,000 was forecast which was largely attributable to prescribing and NHS111 services. An amount of £1m was identified for Primary Care development. Due to the proximity of the year end it may not be possible to identify schemes to the full amount.
- 2.4 Primary Care Quality Report
- 2.4.1 The Primary Care Quality Assurance Co-ordinator (WCCG), Liz Corrigan, provided the Committee with a summary of the report which gave detail around a number of issues including the following:
- Infection prevention audits continued and practices were doing well with average ratings slightly improved from last year.

- The Quality Team were working closely with Public Health on the flu vaccine programme. All practices now have access to the vaccines. The over 65s update at the beginning of November was 51.5% and for under 65s 18.5%.
- The MMR vaccination programme uptake is slightly down on both the rest of the region and nationally but was being picked up at the collaborative contract review visits.
- Wolverhampton remains the best in England at an average of 2.2% for Friends and Family Test returns.

2.5 Primary Care Operational Management Group (PCOMG) Update

- 2.5.1 The Head of Primary Care, Sarah Southall, advised that she had chaired the meeting and that no major issues were reported.

2.6 STP Primary Care Programme Board Actions and Decisions

- 2.6.1 The Head of Primary Care provided an overview of the discussions that took place at the STP Primary Care Programme Board. It was noted that funding proposals were considered and approved by the Board for a GP mid-career scheme due to commence in March 2020 which affords GPs the opportunity to be part of a network and take part in a learning development programme. A scheme was also approved for welcoming back GPs into General Practice and a legacy scheme to help retain skills, knowledge and experience.

- 2.6.2 The Board received an update on the PCN development and the opportunity to share approaches taken to social prescribing and the leadership development programmes.

2.7 Milestone Review Board (Q2 2019/20) Report

- 2.7.1 The Head of Primary Care advised that the Milestone Review Board met in October and the report provided a summary of that meeting along with a copy of the assurance pack shared at the meeting. The Board gave recognition to the progress that had been made in relation to the work programme and a communication and engagement plan that had been requested. Approval was also given to address some of the gaps in public knowledge and to ensure that practices were actively publicising the new roles to patients.

2.8 Social Prescribing

- 2.8.1 The Head of Primary Care updated the Committee on the progress of the Social Prescribing Service and the new roles that Primary Care Networks were able to recruit to. It was noted that Social Prescribing Link workers are funded as part of the role reimbursement scheme. All six Primary Care Networks now had an allocated Link Worker based within practices to provide a social prescribing service at neighbourhood level.

2.9 Primary Care Contracting Update

- 2.9.1 The Primary Care Contracts Manager, Gill Shelley, presented a report to Committee outlining any relevant issues with regards to primary care contracting in Wolverhampton. It was noted that an internal audit on effectiveness on commissioning and procurement of primary medical services had been undertaken where one medium and one low risk recommendation identified.
- 2.9.2 The Committee were informed that the practice merger of Parkfields Medical Centre and Grove Medical Centre which took place in November had gone smoothly from a clinical system perspective. A further monitoring meeting between the CCG and the new providers will take place in the new year.
- 2.9.3 It was noted that a contract monitoring review was undertaken at MGS Medical Practice in early November, which proved successful. When the previous contract review meeting was undertaken in September 2017, there had been 34 actions to complete but the recent visit highlighted only 3 actions which represented a massive improvement.

Primary Care Commissioning Committee (Private) – 3 December 2019

- 2.10.1 The Committee met in private to receive updates including feedback following Local Medical Committee Meeting, PCN Patient Stakeholder Specification and Post Payment Verification – Enhanced Services.

3. CLINICAL VIEW

- 3.1. Not applicable.

4. PATIENT AND PUBLIC VIEW

- 4.1. Patient and public views are sought as required.

5. KEY RISKS AND MITIGATIONS

- 5.1. Project risks are reviewed by the Primary Care Operational Management Group.

6. IMPACT ASSESSMENT

Financial and Resource Implications

- 6.1. Any Financial implications have been considered and addressed at the appropriate forum.

Quality and Safety Implications

6.2. A quality representative is a member of the Committee.

Equality Implications

6.3. Equality and inclusion views are sought as required.

Legal and Policy Implications

6.4. Governance views are sought as required.

Other Implications

6.5. Medicines Management, Estates, HR and IM&T views are sought as required.

Name: Sue McKie
Job Title: Lay Member for Public and Patient Involvement, Committee Chair
Date: 28 January 2020

REPORT SIGN-OFF CHECKLIST

This section must be completed before the report is submitted to the Admin team. If any of these steps are not applicable please indicate, do not leave blank.

	Details/ Name	Date
Clinical View	N/A	
Public/ Patient View	N/A	
Finance Implications discussed with Finance Team	N/A	
Quality Implications discussed with Quality and Risk Team	N/A	
Equality Implications discussed with CSU Equality and Inclusion Service	N/A	
Information Governance implications discussed with IG Support Officer	N/A	
Legal/ Policy implications discussed with Corporate Operations Manager	N/A	
Other Implications (Medicines management, estates, HR, IM&T etc.)	N/A	
Any relevant data requirements discussed with CSU Business Intelligence	N/A	
Signed off by Report Owner (Must be completed)	Sue McKie	28/01/20

